



SWIM SCHOOL HANDBOOK





Goldfields Oasis Swim School

WELCOME!

Congratulations, you've taken the first step to introducing yourself or your child to the wonderful world of aquatics. We look forward to building on your foundation skills of swim strokes, water safety and survival skills.

Goldfields Oasis Swim School is affiliated with Swim Australia, Royal Life Saving Society and Austswim. We have a level to suit any swimmer from beginner to advanced with over 200 Learn to Swim classes offered per week.

We cater for babies aged six months through to adult lessons.

INSTRUCTORS

All of our Instructors are accredited in one or all of the following areas:

- Swimming and Water Safety
- Infant and Preschool Aquatics
- Aquatics Access and Inclusion
- Competitive Strokes
- Adults Swim



All staff also possess current National Police Clearance, Working With Children Checks and CPR qualifications

WHAT TO BRING

BABIES & PRESCHOOL LEARN TO SWIM

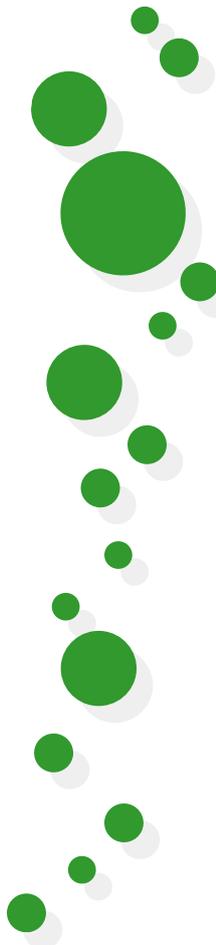
- Aqua nappies for any children not toilet trained please ensure they are tight fitting around the thighs. We recommend aqua nappies for any children under 3.
- Aqua nappies can also be purchased at Oasis reception

LEARN TO SWIM & SQUADS

- Appropriate swimwear, racer style for girls and briefs or shorts for boys
- Swimming cap
- Goggles
- Long hair tied back out of eyes preferred

PHOTOGRAPHY POLICY

- Photographs are permitted within public areas of pool deck and limited to your own child.
- Parents permission will be required for any group photos
- Centre's policy can be provided on request



MEMBERSHIP INFORMATION

PAYMENT OF LESSONS

Lessons are offered as part of a Swim School membership and payments are made on a fortnightly basis via direct debit

MEMBERSHIP ENTITLEMENTS

- **Active membership holders are entitled to free entry into the pool outside of lesson times**
- **Membership includes entry of two additional persons when accompanied with a swim school student with active membership**
- *Membership does not cover entry for external user groups, programs or water play activities such as Swimming Club, In-Term Swimming and VACswim program*



MEMBERSHIP INFORMATION

MEMBERSHIP SUSPENSION

Memberships may be suspended for a minimum of 1 week and a maximum of 4 weeks

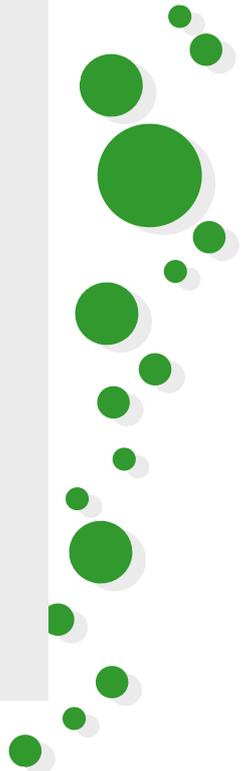
A hold fee of \$5.50 applies for each week per child
Suspension forms are available at reception and are required to be submitted 1 week prior to the direct debit period in order to be applied

MISSED LESSONS

No refunds or make up lessons are available

CANCELLATION OF MEMBERSHIP

- Cancellation requests must be submitted in writing, Cancellation/suspension requests won't be accepted over the phone or via sms or social media channels
- A notice period of 4 lessons applies to all cancellation requests.
- Any notice periods commence from the date the cancellation form is received from Oasis reception.
- Cancellation forms are available at Oasis reception.



PARENT RESPONSIBILITIES

The safety of all our patrons and members is really important to us, especially near the water.

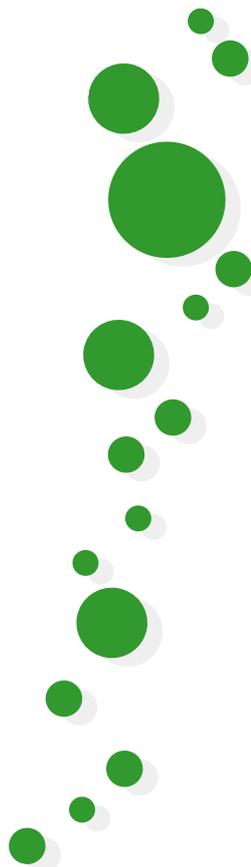
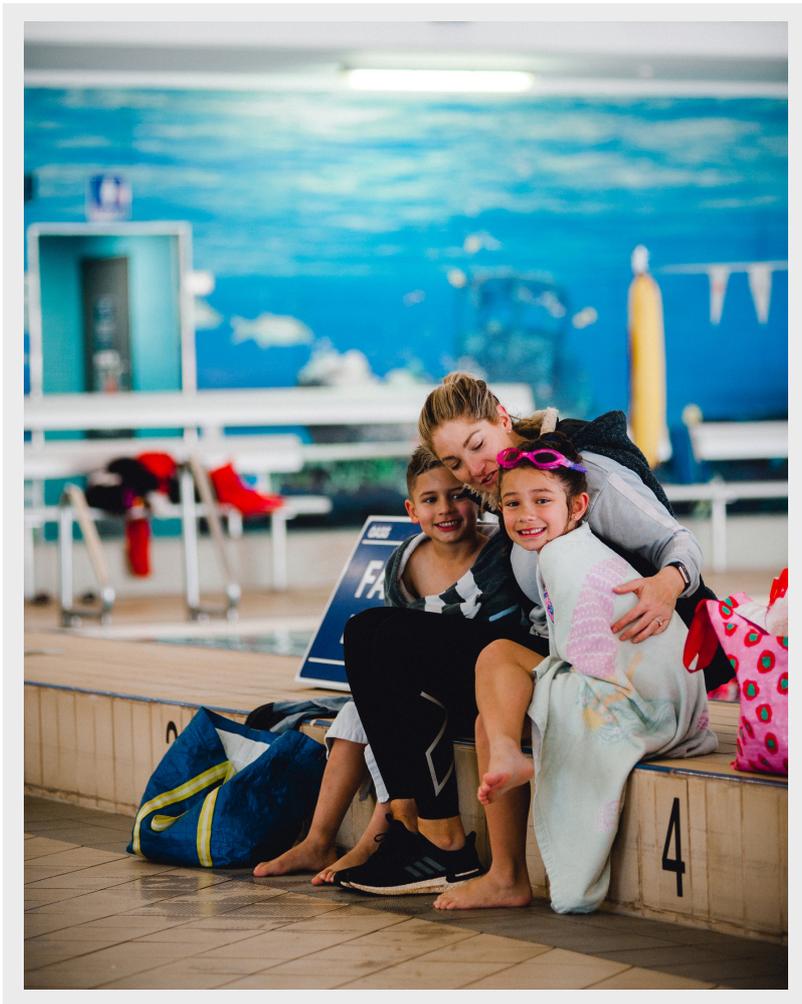
By all working together we can help ensure everyone has a safe and enjoyable time in the pools.

ENTRY & SUPERVISION REQUIREMENTS

- **Children under the age of 12** years are required to be accompanied onto pool deck and **actively supervised by an 18+ adult.**
- **Parent to be in pool for lesson with any children under 3**
- **Children under the age of 6 must be within arms reach of parent or caregiver and directly supervised at all times**
- Parent/caregivers are required to remain on pool deck for the duration of the child/children's lessons.
- Parent/caregivers are responsible for attending to their child/children's needs - bathroom, goggles etc
- At completion of lessons students need to safely exit the pool and must go directly to their parent or caregiver for direct supervision

EMERGENCY EVACUATION PROCEDURES

- In the event of an emergency evacuation the Instructor will escort the entire class to the designated muster point.
- Parent/caregiver may accompany the student to the designated muster point.
- A child may only be released from the Instructor's care once advised that it is safe to do so by the Team Leader or PDS.



PROGRAM OUTLINE

INFANTS CLASSES - PARENTS AND BUBS



SHRIMPS - 6 months to 11.5 months



RAINBOW FISH - 1 year to 1 year & 11.5 months



SEAHORSE - 2 years to 1 year & 11.5 months

PARENT TO BE IN POOL FOR LESSON WITH ANY CHILD UNDER 3

PRE-SCHOOL AGED - 3 YEARS TO 5 YEARS BASED ON SKILLS AND ACHIEVEMENTS



STARFISH



GOLDFISH



CROCODILE



ANGELFISH



SWORDFISH

STUDENT ASSESSMENTS

Students are continually assessed and students will progress once deemed competent by the Pool Deck Supervisor

PROGRAM OUTLINE

PRE-SCHOOL AGED - 5 YEARS PLUS BASED ON SKILLS AND ACHIEVEMENTS

	PENQUINS
	TURTLES
	FROG
	PLATYPUS
	WALRUSES
	SEALS
	STINGRAYS
	DOLPHINS

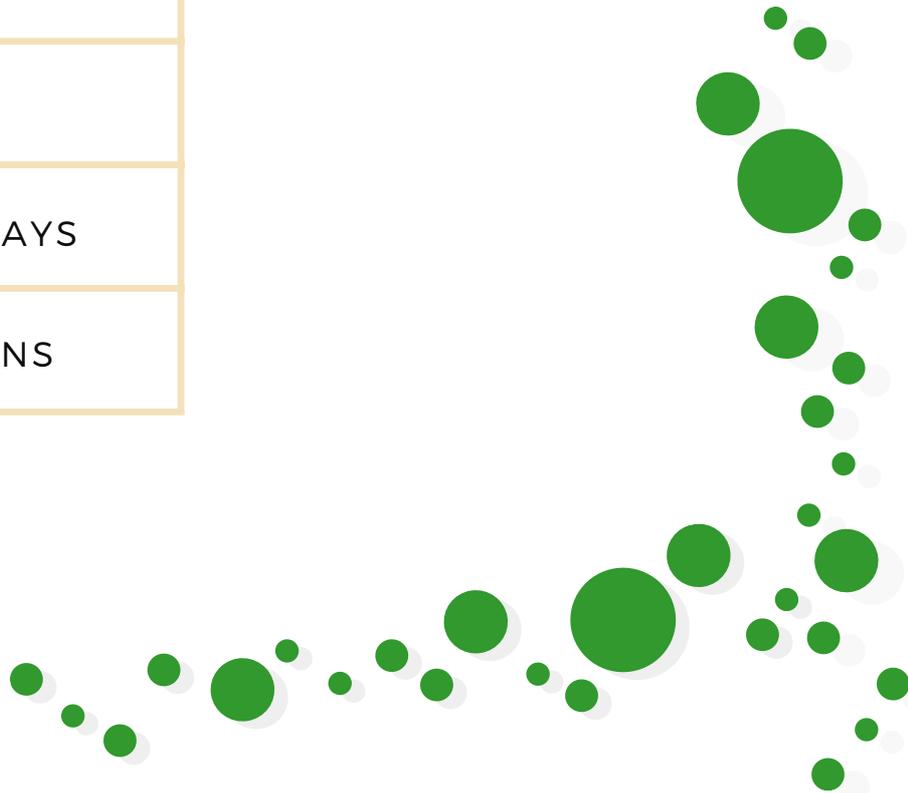
ADULTS & SQUADS BASED ON SKILLS AND ACHIEVEMENTS

BEGINNER ADULT

INTERMEDIATE ADULT

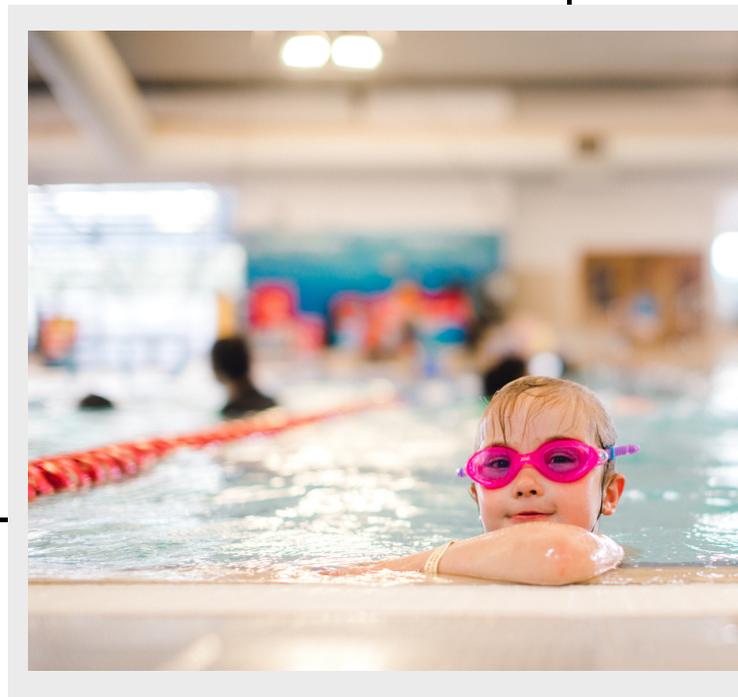
ADVANCED ADULT

OASIS DEVELOPMENT
SQUAD



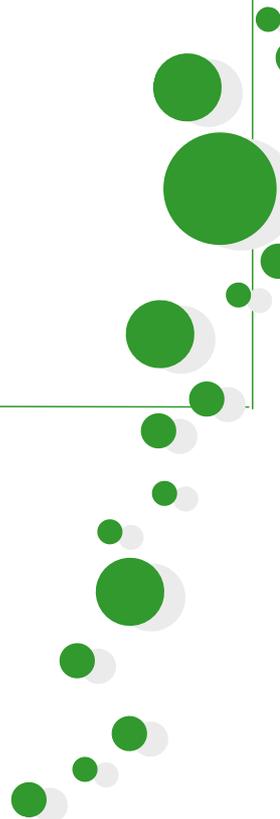
STUDENT CODE OF CONDUCT

- Students must walk on pool deck
- Only enter the pool when instructed to do so by an Oasis Swim School Instructor.
- Wear appropriate attire including goggles and a swimming cap.
- Always listen to the direction of Oasis Swim School Instructors and Supervisors.
- Treat other students, staff and members of the community with respect, courtesy and without discrimination.
- Be respectful to all equipment and facilities within the Oasis.
- Obey all aquatic area rules.
- No talking or disruptive behaviour when the teacher is instructing.
- Keep heads above water unless directed as part of lesson.
- Keep boards above water unless directed as part of lesson.
- **Be safe, have fun and always try your best!**



PARENT/CAREGIVER CODE OF CONDUCT

- Treat other students, Goldfields Oasis staff and members of the community with respect, courtesy and without discrimination.
- Always celebrate your child's achievements rather than focus on their mistakes.
- Direct any enquiries to the Swim School Team Leader or Pool Deck Supervisor. Please refrain from direct interaction with Swim School Instructors during lesson times.
- Please support Instructors by monitoring your child's behaviour and ensuring they are giving their best to the Instructor and the other students.
- Encourage children to participate to the best of their ability.
- Assist or escort children who require a bathroom break.
- Respect the conditions of entry and any decisions made by Goldfields Oasis staff.





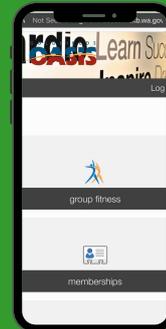
MANAGE YOUR SWIM SCHOOL ENROLMENT

STEP ONE

NAVIGATE TO:

goldfieldsoasis.ckb.wa.gov.au

Use your internet browser to type in the address above and start setting up your Online Portal



STEP TWO

ADD TO HOME SCREEN

ANDROID SET UP:

Tap the customise button on the top right corner of your internet browser. When the drop down appears, tap ADD TO HOME SCREEN

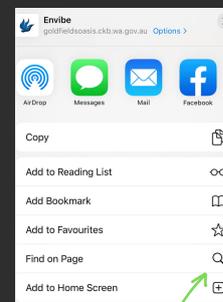


STEP TWO

ADD TO HOME SCREEN

IOS SET UP:

To create an app-like feature add the online portal page to your home screen tap ADD TO HOME SCREEN



STEP THREE

CREATE ACCOUNT & LOG IN

Select log in and scroll to the bottom of the page and tap Create an Account

Create Account

Once you complete the following form, you will receive an email with instructions on how to proceed.

Date of Birth *

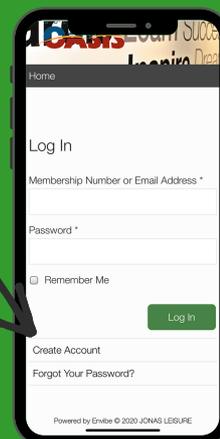
Membership Number or Email Address *

Create

Type in your DOB & email address or membership number and click Create

2.

1.



STEP FOUR

Go to your email inbox and click on the link sent to complete your account set up

You will then be redirected to the confirm password page.

Enter your password, then confirm your password (6 characters or more) Press Save once only - can take up to 20 seconds to load

YOU'RE ALL SET UP!

You're all set and ready to go! You can use the Online Member Portal to:

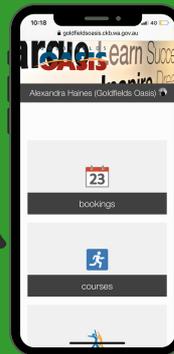
- Book into group fitness classes
- Store your class passes (found under admission tickets)
- Going on holiday? You can suspend your membership online
- Leaving town? You can cancel your membership online
- Follow the additional steps to set up your swim school enrolment

MANAGE YOUR SWIM SCHOOL ENROLMENT

STEP FIVE NAVIGATE TO:

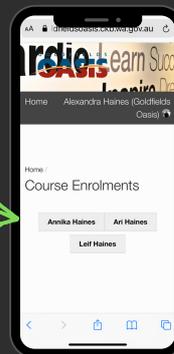
COURSES

Click on courses on your dashboard to see all your swim school information



STEP SIX SELECT STUDENT

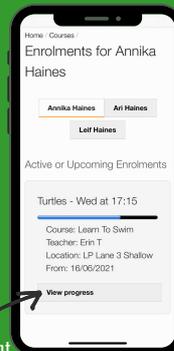
Your name or your child's name should be listed. Select the name to find out more.



STEP SEVEN SEE CURRENT ENROLMENT INFORMATION

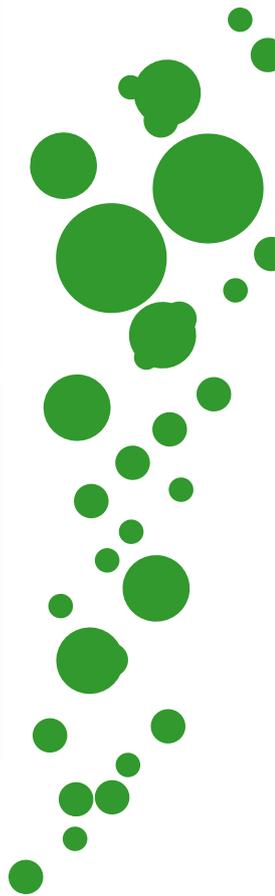
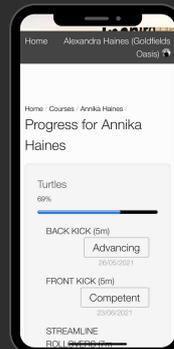
See any active or upcoming enrolments:

- Class name
- Day and time of enrolment
- Teacher name
- Location of lesson



STEP EIGHT VIEW PROGRESS

See how you or your child is progressing through their level.





Goldfields Oasis Swim School

TAKE THE PLUNGE!



JOIN THE TEAM!

If you're looking for a rewarding career we have the perfect opportunity for you!

The AUSTSWIM Teacher Licence is the industry standard for swimming and water safety teachers. AUSTSWIM courses are delivered and recognised in each state and territory of Australia and many countries overseas.

In order to become an AUSTSWIM Licensed Teacher you will need to complete the Teacher of Swimming and Water Safety accreditation. This is the base accreditation that you must gain before you can attempt any of the extension courses such as infants.

For further information on upcoming courses please visit the following website:
www.austswim.com.au/Training/AUSTSWIMCourses.aspx

You can also reach out to us via email at:
oasis@goldfieldsoasis.com.au to find out more.



Goldfields Oasis Swim School

**We welcome any
questions, comments or feedback
Please get in touch with the team**

Contact Us

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www.goldfieldsoasis.com.au